

# Opening a new business?

## Where to go for licenses, taxes and other requirements in Mobile County

Obtaining licenses and setting up tax accounts are some of the first steps in starting a new business. The Mobile County License Commission has prepared this guide to assist you in locating agencies to contact when starting a business in Mobile County.

Revised June 4, 2024

### MOBILE COUNTY AGENCIES

State/County Privilege Licenses, Mobile County sales & use tax, lease tax, lodging tax and the Mobile County school sales & use tax are administered by:

#### Mobile County License Commission

3925-F Michael Boulevard (36609)  
Post Office Drawer 161009  
Mobile, Alabama 36616  
(251) 574-4800  
(251) 571-8103 (fax) [www.mobilecountylc.com](http://www.mobilecountylc.com)

Certain businesses dealing with food and beverages or lodging must obtain a Health Department Inspection Certificate. Contact:

#### Mobile County Health Department

251 N. Bayou Street  
Post Office Box 2867  
Mobile, Alabama 36652  
(251) 690-8116

Persons or businesses doing electrical work in unincorporated areas of Mobile County must be certified. Contact:

#### Mobile County Public Works

Inspection Services  
1110 Schillinger Road N., Suite 100  
Mobile, Alabama 36608  
(251) 574-3507

All persons, corporations, partnerships, etc. owning personal property are subject to ad valorem tax. Contact:

#### Mobile County Revenue Commission

3925-G Michael Boulevard  
Post Office Drawer 1169  
Mobile, Alabama 36633  
(251) 574-8545

For assistance with the collection of bad checks, and prosecution of those writing worthless checks, contact:

#### Mobile County District Attorney

Mobile Government Plaza  
205 Government Street, Suite 501-C  
Mobile, Alabama 36644  
(251) 574-8400  
[www.mobileda.org](http://www.mobileda.org)



### CITY OF MOBILE AGENCIES

If your business is located in the City of Mobile or its Police Jurisdiction, you should contact the following city agencies:

#### City of Mobile Revenue Department

Mobile Government Plaza  
205 Government Street (2nd floor) – South Tower  
Post Office Box 3065  
Mobile, Alabama 36652  
(251) 208-7462  
[www.cityofmobile.org](http://www.cityofmobile.org)

#### City of Mobile Zoning Department

Mobile Government Plaza  
205 Government Street (3rd floor) – South Tower  
Mobile, AL 36644  
(251) 208-7198

Certain other businesses will be required to obtain clearance with the City of Mobile Police Department before they can be licensed.

Contact:

#### City of Mobile Police Department

2460 Government Street  
Mobile, Alabama 36606  
(251) 208-1700

## **OTHER GOVERNMENT AGENCIES**

In addition to the requirements of the City and County, you may need to contact other governmental units to obtain a business license, establish a tax account or comply with other requirements.

### **Alabama Department of Revenue**

Taxpayer Service Center  
Bel Air Tower  
851 East I-65 Service Road South, Suite 100  
Mobile, Alabama 36609  
(251) 344-4737  
[www.revenue.alabama.gov](http://www.revenue.alabama.gov)

### **Alabama Department of Labor**

515 Springhill Plaza Court  
Mobile, Alabama 36608  
(855) 234-2856 (toll free)  
[www.labor.alabama.gov](http://www.labor.alabama.gov)

### **Alabama ABC Board (Mobile Field Office)**

5660 Highway 90  
(251) 653-0015  
Theodore, Alabama 36582

### **Internal Revenue Service**

1110 Montlimar Drive, Third Floor  
Mobile, Alabama 36609

### **OSHA – Mobile Area Office**

1141 Montlimar Drive, Suite 1006  
Mobile, Alabama 36609  
(251) 441-6131

The Mobile Public Library also offers small business assistance:

### **Mobile Public Library**

Reference Division  
701 Government Street  
Mobile, Alabama 36602  
(251) 208-7078

The South Alabama Regional Planning Commission offers information on small business loans:

### **SARPC**

651 Church Street  
Mobile, Alabama 36602  
(251) 652-0585  
[www.sarpc.org](http://www.sarpc.org)

## **OTHER MOBILE COUNTY MUNICIPALITIES**

### **Bayou La Batre**

251-824-2171  
[cityofbayoulabatre.com](http://cityofbayoulabatre.com)

### **Chickasaw**

251-452-6450  
[www.cityofchickasaw.org](http://www.cityofchickasaw.org)

### **Citronelle**

251-866-7973  
[www.cityofcitronelle.com](http://www.cityofcitronelle.com)

### **Creola**

251-675-8142  
[www.sarpc.org/Creola/index.htm](http://www.sarpc.org/Creola/index.htm)

### **Dauphin Island**

251-861-5525  
[www.townofdauphinisland.org](http://www.townofdauphinisland.org)

### **Mount Vernon**

251-829-6633  
[www.mtvernonal.com](http://www.mtvernonal.com)

### **Prichard** (251) 341-5946 251-452-7857

[www.thecityofprichard.org](http://www.thecityofprichard.org)

### **Saraland**

251-675-1440  
[www.saraland.org](http://www.saraland.org)

### **Satsuma**

251-675-1440  
[www.cityofsatsuma.com](http://www.cityofsatsuma.com)

### **Semmes**

251-649-8811  
[www.cityofsemmes.com](http://www.cityofsemmes.com)

## **BUSINESS ADVOCATES**

### **Mobile Area Chamber of Commerce**

451 Government Street  
Mobile, Alabama 36602  
(251) 433-6951 • (800) 422-6951 (toll free)  
info@mobilechamber.com

### **SouthWest Mobile Chamber of Commerce**

5055 Carol Plantation Road  
Mobile, AL 36619  
251 666-2846  
info@swmcchamber.com

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**Nick Matranga, Mobile County License  
Commissioner** P. O. Drawer 161009 • Mobile,  
Alabama 36616  
3925-F Michael Boulevard • Mobile, Alabama 36609

(251) 574-4800 • (251) 574-8103 (fax) [www.mobilecountylc.com](http://www.mobilecountylc.com)